



2026 Alice Springs Show



# Site Manager



[www.alicespringsshow.com.au](http://www.alicespringsshow.com.au)

# Overview

## About Us

Central Australian Show Society is a not for profit organisation run by a volunteer committee, who organise the Alice Springs Show and Alice Springs Christmas Show.

Our vision is for the Central Australian Show Society to remain a top-level regional agricultural show by showcasing local pastoral and agricultural industries, arts, culture, and local businesses. Providing an inclusive family friendly atmosphere filled with entertainment, education, and community connections through our annual events.

## How to apply

Please provide a quote to our office – [show@alicespringsshow.com.au](mailto:show@alicespringsshow.com.au) for services outlined in this document. If you are successful, you will receive written confirmation along with a copy of the tender agreement.

## Duration of Tender Agreement

Agreement begins on Friday 26th June – Tuesday 7th July 2026

Unless otherwise specified 'Show Days' refers to Friday 3rd July & Saturday 4th July 2026.



# Primary Objective

Provide high level site management for the coordination of the 2026 Alice Springs Show build, pack down, along with management of the site through the duration of the Alice Springs Show.

This is a paid position to run from Friday 26th June – Tuesday 7th July 2026



## Key Responsibilities

- Effective management of all onsite event contractors in setup, duration and pack down of the event
- Direction of Corrections team
- Stall holder management and liaison in the lead up, duration and on pack down of the event
- Liaise with CASS staff and/or President to answer queries and sort any problems
- Traffic management setup and management
- Security management
- Management of site watering (dust management)
- Management of amenities (toilet blocks, pavilions, grandstands)
- Support and Assist CASS Staff
- Other duties as required in relation to site management

## Skills & Experience

### Desirable/Not Essential

- Construction Industry White Card
- Forklift / Scissor Lift License
- Full Driver's License

### Experience

Previous experience in a similar role/industry desired

### Skills

- Highly developed communication skills
- Attention to detail
- Ability to manage competing site needs often at the same time
- Impeccable organizational skills

## Reporting

A final written report is to be provided to CASS at the end of the contract. This report is an opportunity to provide feedback to CASS and should include recommendations for improvements and other information including incident reports, police reports or any other relevant activities.

## Payment

Payment will be subject to satisfactory site inspection by a CASS representative. Payment will be made within 7 days of the event upon presentation of a valid Tax Invoice.